



# Indiana Section

American Water Works Association

June 19, 2017

To: Water Works Officials, Water Works Superintendents, and other Interested Persons

From: Kirk Kuroiwa: Committee Chair  
Indiana Section AWWA Operator School Committee

Subject: **Water Treatment and Distribution Course** Begins in August for Persons Preparing for Indiana's Water Works Operator Certification Exams.  
**Operator School Refresher Training.**

The Indiana Section of the American Water Works Association, in cooperation with the Drinking Water Branch of the Indiana Department of Environmental Management, is offering a water treatment and distribution operator training course this fall. The 12-week Operator School is an excellent way for water professionals to expand their water distribution and water treatment knowledge, and for operators to prepare for IDEM's water works operator certification exams. The 2-week Refresher Training provides 12 hours of instruction for those who have attended Operator School in the past, but wish to refresh their knowledge prior to taking certification exams, and for licensed operators to obtain drinking water CEUs. Operator School participants are eligible to receive up to 72 continuing education credits in the State of Indiana, while the Refresher School can provide up to 12 hours.

Operator School classes start approximately three (3) months prior to IDEM's Fall Exam date of November 2, 2017. Refresher Training will occur during the last two weeks of Operator School.

NOTE: The required study materials for the Operator School consist of the following four book resources (optional for Refresher Training but encouraged):

- Water Treatment Plant Operation: A Field Study Training Program, Volume 1, 6<sup>th</sup> Ed. (Cat. No. 20685)
- Water Treatment Plant Operation: A Field Study Training Program, Volume 2, 6<sup>th</sup> Ed. (Cat. No. 20686-6E)
- Water Distribution System Operation and Maintenance: A Field Study Training Program, 6<sup>th</sup> Ed. (Cat. No. 20684)
- Water Operator Certification Study Guide, 6<sup>th</sup> Ed. (Cat. No. 20517-6E)

Indiana Section AWWA

2680 East Main Street, Suite 106 | Plainfield, Indiana 46168 | Ph: 866.213.2796 | Fax: 866.215.5966 | [www.inawwa.org](http://www.inawwa.org)

Students are responsible for ordering their own books through the AWWA bookstore ([awwa.org/store/operator](http://awwa.org/store/operator)) or through the Sacramento State Office of Water Programs ([owp.csus.edu/courses/drinking-water](http://owp.csus.edu/courses/drinking-water)). In addition, students may desire to order optional study materials from the AWWA Bookstore.

Courses will be offered at the following locations throughout Indiana. Some sites may be combined or cancelled based on enrollment. Directions to course locations are provided with this announcement.

**Operator School Location/Start Date/End Date/Days and Times**

Evansville: August 8 - October 26; Tues & Thurs, 6pm to 9pm

Ft. Wayne: August 2 - October 25; Mon & Wed, 6pm to 9pm (No class on Labor Day)

Noblesville: August 8 - October 26; Tues & Thurs, 4:30pm to 7:30pm

Jeffersonville: August 8 - October 26; Tues & Thurs, 6pm to 9pm

Mishawaka: August 1 - October 19; Tues & Thurs, 6pm to 9pm

Northwest Indiana (Lowell) August 7 - October 30; Mon & Wed, 6pm to 9pm (No class on Labor Day)

**Refresher Training Dates and Times**

Evansville: October 17, 19, 24, and 26, 6pm to 9pm

Ft. Wayne: October 16, 18, 23, and 25; 6pm to 9pm

Noblesville: October 17, 19, 24, and 26; 4:30pm to 7:30pm

Jeffersonville: October 17, 19, 24, and 26; 6pm to 9pm

Mishawaka: October 10, 12, 17, and 19; 6pm to 9pm

**IMPORTANT NOTE!** Registering for this course does not automatically register a person to take the IDEM Water Works Operator Certification Examination. A separate application for the Operator Certification Examination must be submitted directly to IDEM. Contact Ruby Keslar at IDEM, [rkeslar@idem.in.gov](mailto:rkeslar@idem.in.gov), phone (317) 234-7431, fax (317) 234-8106 for more information.

Indiana Section Operator School and Refresher Training Registration, 2017

**Step 1** Fill out the class registration portion of this form and remit \$400.00 for Operator School, or \$135 for Refresher Training, tuition (either credit card or check) to: Indiana Section AWWA Operator School, 2680 East Main Street, Suite 106, Plainfield, IN 46168.

**Step 2** Contact AWWA ([awwa.org/store/operator](http://awwa.org/store/operator)) or Sacramento State University ([owp.csus.edu/courses/drinking-water](http://owp.csus.edu/courses/drinking-water)) to obtain the required course material. The required books are listed below.

**CLASS REGISTRATION** (Check one):

Operator School (\$400)

Refresher Training (\$135)

Course Location you wish to attend \_\_\_\_\_

Student's Name \_\_\_\_\_

Utility/Company \_\_\_\_\_

Student's Address \_\_\_\_\_

City & State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Home Phone Number ( ) \_\_\_\_\_

Work Phone Number ( ) \_\_\_\_\_

Fax Number ( ) \_\_\_\_\_

E-mail address \_\_\_\_\_

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| <input type="checkbox"/> <b>Check Enclosed:</b>                                                                                                                                                                                                                          | Make check payable to <b>Indiana Section AWWA</b> and mail to:<br>2680 East Main Street, Suite 106<br>Plainfield, Indiana 46168 |
| <input type="checkbox"/> <b>Credit Card:</b>                                                                                                                                                                                                                             | A secure link will be sent via email for payment – please be sure an email address is included above.                           |
| Fax completed form to 866-215-5966 or email to <a href="mailto:dawn.keyler@inawwa.org">dawn.keyler@inawwa.org</a> .<br>For additional information, contact the Indiana Section AWWA at 866.213.2796 / <a href="mailto:dawn.keyler@inawwa.org">dawn.keyler@inawwa.org</a> |                                                                                                                                 |

### **REQUIRED BOOKS**

- Water Treatment Plant Operation: A Field Study Training Program, Volume 1, 6<sup>th</sup> Ed. (Cat. No. 20685)
- Water Treatment Plant Operation: A Field Study Training Program, Volume 2, 6<sup>th</sup> Ed. (Cat. No. 20686-6E)
- Water Distribution System Operation and Maintenance: A Field Study Training Program, 6<sup>th</sup> Ed. (Cat. No. 20684)
- Water Operator Certification Study Guide, 6<sup>th</sup> Ed. (Cat. No. 20517-6E)

### **IMPORTANT NOTES TO UTILITIES AND STUDENTS**

1. Students will not receive a confirmation notice that the Indiana Section has received their registration form and check. If your form was lost in the mail, you will be allowed to register on the first day of class.
2. All payments should be made prior to class start date.
3. Students will not receive their Contact Hour verification forms at the end of the course unless all payments are made.
4. For questions about checks, contact Dawn Keyler at 866-213-2796
5. For questions about course content or books, contact Kirk Kuroiwa at 765-480-3196
6. For questions about the operator certification exam, contact Ruby Keslar at 317-234-7431.

Indiana Section Operator School and Refresher Training Locations 2017

**If necessary, the instructor will provide additional directions to your classroom – class locations subject to change:**

**Evansville** – Class will be held at the Evansville Water Plant, 1301 Waterworks Road, Evansville, IN 47713. (812) 428-0568 Directions: In Evansville, I64W turns into Veteran’s Memorial Parkway. Turn left at Waterworks Road. The plant is located on the Ohio River.

**Ft. Wayne** – Class will be held at the Ft. Wayne Water Dept. Maintenance Building, 415 E. Wallace St., Ft. Wayne, IN 46803. Directions from the north: Travel south on Clinton St. past second railroad underpass. Turn left at the 1st stoplight (Wallace St.), then travel past the next stoplight 1 block to the building on the left. Directions from the south: Travel north on Lafayette St. to the 1st stoplight before the railroad underpass (Wallace St.). Turn right 1 block to the building on the left.

**Northwest Indiana (Lowell)** – Class will be held at the Lowell Public Library at 1505 E. Commercial Ave., Lowell, IN 46356.

**Noblesville** – Class will be held at the Indiana American Water – Noblesville District office, 15227 Herriman Blvd., Noblesville, IN 46060. From S.R. 37 head West on 146h Street. Turn right (North) at the first light onto Herriman Boulevard. The office at 15227 Herriman Blvd. is on the left (West) side of the street and marked by a blue Indiana American Water sign.

**Jeffersonville** – Class will be held at Indiana American Water’s Southern Indiana Operations and Treatment Center, 2423 Middle Road, Jeffersonville, IN 47130. (812) 828-8203. Directions: I-65 to I-265E to Jeffersonville exit. Turn left at Allison Lane (3<sup>rd</sup> stoplight). Turn right at Middle Road (4<sup>th</sup> stoplight). The Operations and Treatment Center is on the right side of the road.

**Mishawaka** - Class will be held at the Mishawaka Water Utility Office, 401 E. Jefferson Blvd., Mishawaka, IN 46545. (574) 258-1652. Directions: From the US20 Bypass, exit north on to SR 331/Elm Rd./ Capital Avenue north 3 miles to Jefferson Blvd. At Jefferson Blvd, turn west on to Jefferson Blvd. and drive 1 ¾ miles to the MU Water Division building. Park in the east parking lot and enter building at the east entrance.”