



INDIANA RURAL WATER ASSOCIATION
&
INDIANA SECTION, AWWA

Operator Boot Camps

August 5, 2015 and August 19, 2015

Indiana Rural Water Association, in collaboration with the Small Systems Committee of the Indiana Section AWWA, are conducting two (2) Operator Boot Camps this year

August 5, 2015

Miami County 4-H Fairgrounds
1029 West 200 North
Peru, IN 46978

August 19, 2015

Jackson County Water Corp.
1119 West Spring Street
Brownstown, IN 47220

We hope you will participate in one — or both — of these events as your schedule allows. Both of these events offer our friends in the vendor community the opportunity to showcase their products, services, and processes. ***Our goal is to have as much hands-on and interaction as possible with the attendees.***

At each venue, we wish to provide a full day of primarily outdoor demonstrations and presentations. We have the use of all the grounds surrounding the Miami County Fairgrounds Community Building and Jackson County Water Corp. We can dig holes, demonstrate equipment, etc. as long as everything is put back to “as good or better” condition at the end of the day. *You are responsible for your own site restoration and calling in your own locates to Indiana 811.*

There is plenty of room for your **demonstrations, outdoor exhibits and equipment displays** — just let us know the amount of space you require.

Additionally, there is a small amount of indoor exhibit space for table top or small free-standing displays. Exhibitors are limited to 8’ of exhibit space and will need to **bring their own tables, etc.**

IRWA’s Associate Member Exhibits and Events (AMEE) Committee will select demonstrations and exhibit space based on practicality, applicability of topic(s) to attendees, completeness of the application and requested materials, payment received, deadlines met, etc.

***** DEADLINE and REQUIRED INFORMATION *****

To properly promote this event and to submit these activities for contact hour approval from IDEM (both water and wastewater hours) we ask that you **submit this completed application along with the following information no later than June 15, 2015**:

- ✓ Bios on all speakers, presenters, and demonstrators
- ✓ Outline or abstract of information to be covered
- ✓ Certificate of Liability Insurance (IRWA and InAWWA as additional insureds)



COSTS FOR DEMONSTRATIONS or EXHIBITS or DISPLAYS –

- Cost to participate in **BOTH venues**: EACH IRWA or InAWWA Member Company \$400 – EACH Non-Member Company \$800, includes two staff registrations and two lunches per company at each venue. Additional staff registrations \$50 each at each venue (\$100 for both).
- Cost to participate in a **SINGLE venue**: EACH IRWA or InAWWA Member Company \$250 – EACH Non-Member Company \$500, includes two staff registrations and two lunches per company. Additional staff registrations \$50 each.
- Please note:
 - ⇒ *Demos and Exhibits must be ready to go by 7:00am. We encourage you to set-up the evening before if possible. IRWA staff and AMEE Committee members will be on site from 3:00-7:00pm the night before for set-up.*
 - ⇒ *Please bring all items necessary for your demonstration (i.e. tables, extension cords, canopies, etc.). Power and water supply can be provided to you if needed.*

YES, we want to participate in the Operator Boot Camp!! We wish to: (*check all that apply*)

DEMONSTRATION(s) — Please **provide all requested info** and use additional sheets as needed or if you wish to do more than one demonstration.

Both Venues **Miami County only (August 5)** **Jackson County only (August 19)**

Amount of space required? _____

Space needs — trailers, tents, large equipment, etc? _____
(Please include a diagram and/or foot print drawing if possible for special space requests)

Outdoor or Indoor Space? _____

Other Requirements (water, electricity, specific location (manhole, hydrant, ??), etc.

Demo Topic/Title: _____

Company: _____

Speaker(s): _____

Phone #s _____ Emails _____

Demo Applicable to: _____ Water _____ Wastewater

Amount of time required for demo: _____ ½ hour _____ 1 hour _____ 1-1/2 hour

Noise level of demo? _____ (Scale of 1 to 10 — with 1 being normal speaker level and 10 being loud motors, PA systems, etc)

OUTDOOR EXHIBIT or EQUIPMENT DISPLAY ONLY —

Both Venues **Miami County only (August 5)** **Jackson County only (August 19)**
(not a demo/presentation—no contact hours awarded)

Amount of space required? _____

Space needs — trailers, tents, large equipment, etc? _____
(Please include a diagram and/or foot print drawing if possible for special space requests)

INDOOR EXHIBIT ONLY — 8' exhibit space — bring your own tables and chairs

Both Venues **Miami County only (August 5)** **Jackson County only (August 19)**
(not a demo/presentation—no contact hours awarded)

Please note: Indoor space is limited. Exhibitors will have no more than 8' of space and will need to bring their own tables, chairs, extension cords, and power strips.

VENDOR INFORMATION (Demos and Exhibits)

Primary Registered Staff Person (included in fee): _____

Second Staff Registration (included in fee): _____

Additional Staff Registration _____

Additional Staff Registration: _____

Company: _____

Address: _____

Cell Phone: _____ Office Phone: _____ Fax: _____

E-Mail Addresses: _____

PAYMENT DUE:

DEMONSTRATIONS or EXHIBITS or EQUIPMENT DISPLAY — BOTH VENUES

IRWA or AWWA Member (includes 2 staff registrations) **\$400** _____

Non IRWA or AWWA Member (includes 2 staff registrations) **\$800** _____

Extra staff registrations (\$50 for each venue) _____ x **\$100** _____

DEMONSTRATIONS or EXHIBITS or EQUIPMENT DISPLAY — ONE VENUE

IRWA or AWWA Member (includes 2 staff registrations) **\$250** _____

Non IRWA or AWWA Member (includes 2 staff registrations) **\$500** _____

Extra staff registrations _____ x **\$50** _____

Miami County only (August 5) **Jackson County only (August 19)**

GRAND TOTAL \$ _____

_____ **Please Invoice**

_____ **Check Enclosed** (Please make checks payable to: Indiana Rural Water Assoc.)

_____ **Credit Card**

Send registration information to Indiana Rural Water Association at:

Online: www.indianaruralwater.org

OR

Fax: 855-202-7298

OR

E-mail: maryjane@indianaruralwater.org and odetta@indianaruralwater.org

OR

Regular Mail: Indiana Rural Water Assoc. P. O. Box 242 Zionsville, IN 46077

Questions???

Odetta Cadwell
317-402-7349
or
MaryJane Peters
1-866-895-IRWA (4792)
toll free

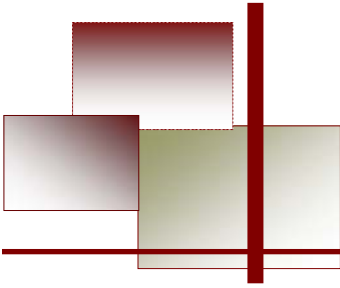
CREDIT CARD: Visa _____ MC _____ Discover _____ Am Exp _____

_____ Exp.: _____ - _____

NAME ON CARD _____ Security: _____

SIGNATURE _____ Billing zip code: _____

E-mail for receipt: _____



Operator Boot Camp

August 5, 2015 and August 19, 2015

Purpose: To showcase products, processes, technologies, and services of our friends in the vendor community and provide knowledge and educational hours to water and wastewater operators in Indiana.

Format: Primarily outdoor demonstrations and presentations in 1/2-hour, 1-hour, or 1-1/2 hour increments. Plenty of room for demonstrations, outdoor exhibits or displays of equipment, etc. Small amount of indoor exhibit space for table top or small free standing displays. **All demonstrators or exhibitors will need to bring their own extension cords, power strips, hoses, tables, canopies, chairs, etc.** Power and water can be provided to your demo if needed.

Parameters: We can dig holes, demonstrate equipment, etc. as long as everything is put back to “as good or better” condition at the end of the day. You are responsible for your own site restoration and calling in your own locates to Indiana 811.

Selection: Final determination on the flow of the show will be made once we have a good idea of those who wish to participate. Our goal is to have as much hands-on and interaction as possible with the attendees. The IRWA Associate Member Exhibits and Events (AMEE) Committee will select demonstrations and exhibit space based on practicality, applicability of topic(s) to attendees, completeness of the application and requested materials, payment received, deadlines met, etc.

Timeframe: All demos, exhibits and displays need to be set-up by 7:00am. Demonstrations need to be ready to go at 8:00am. We encourage you to set-up the evening before if possible. IRWA staff and AMEE Committee members will be on site from 3:00-7:00pm the evening before for set-up; however, no security will be provided overnight.

Additional Information:

Utility and attendee registration will begin at 7:00am on the day of the event.

Refreshments and lunch will be provided.

All demonstrations will have stewards present to monitor attendees.

All demonstrating companies must provide a certificate of liability insurance, with Indiana Rural Water Association and Indiana Section AWWA as additional insured..

Each utility attendee will receive a program of all vendors participating in the day, including contact information.

We have not blocked any hotel rooms for this event. Hotel accommodations are available in Peru / Kokomo and Seymour.

